

# Meridian Cemetery Maintenance District

## Board Meeting Agenda

May 21, 2020

7:00 a.m.

Association Management Group Office

(See alternate meeting instructions below)\*

55 SW 5<sup>th</sup> Ave #100

Meridian, ID 83642

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**\*In response to the COVID-19 crises, on March 18, 2020, Governor Brad Little issued a proclamation suspending the portion of Idaho Code 74-203(5) which requires government agencies to allow the public to attend public meetings in person and requires at least one member of the governing body or administrative officer of the body to be physically in attendance. The purpose of the proclamation was to allow public business to be conducted while also following guidance to limit gatherings to 10 or fewer people. The proclamation confirmed governing agencies of public bodies should allow for public attendance using telecommunication devices at public meetings. The proclamation and suspension of these rules may expire prior to the date of this meeting. On May 1, 2020, the Governor issued the Stay Healthy Order allowing businesses and governmental agencies to resume operations at physical locations in the state of Idaho except for businesses identified in the Order. The May 1, 2020, Stay Healthy Order rescinded the Stay-Home Order dated March 25, 2020, and as subsequently extended, but did not rescind the March 18, 2020, Proclamation. This meeting is tentatively scheduled to occur during Stage 2 of Opening Up Idaho; however, whether the criteria is met to support transition from Stage 1 to Stage 2 is unknown at the time of posting this Notice and Agenda. Social Distancing and Sanitation Requirements continue to be in place. Under Stage 2 gatherings, both public and private, of less than ten people where appropriate physical distancing and precautionary measures are observed can occur. The District may allow for a very limited number of board members and staff in attendance, though all will be encouraged to attend remotely. The doors will be open to the public but alternative methods of participation are still highly encouraged. Because of the physical limitations of the meeting space, any attendance may still be limited to less than ten persons in attendance at any one time and following social distancing recommendations. If you attend in person, you may be asked to remain outside the meeting room until the agenda item you are interested in is under consideration. The Meridian Cemetery Maintenance District believes in**

**public participation and has established the following alternative method of participation:**

**The meeting will be conducted through the use of a telephone conference call in number. Persons who wish to provide comment on agenda items may do so by emailing Mark Magdaleno at mark@meridiancemetery.com. You may join the meeting by using the call-in number below:**

**208-947-2295 Access Code 464#**

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1. Approval of Minutes and Expenses as emailed to Board (April 17, 2020, Minutes, Expenses for April 2020)- 5 min- Action Item
2. Recurring Business- 10 minutes
  - a. Manager's Report
  - b. Budget/Actual YTD Report
3. New Business- 45 minutes
  - a. Discuss Amended Budget Process
  - b. 2021 Budget Discussion and Foregone Amount
  - c. Ratify Notice, Signage, and Policy for Access and Use of Cemetery Grounds During Stage 2 of Idaho Rebounds- Action Item
  - d. Discuss Reopening Date for the Office and Clerical Assistance- Action Item
  - e. Consider Any Available Assistance in Response to Pandemic- Action Item
  - f. Set June & July Meeting Dates- Action Item
  - g. Consider Participation in Public Hearing Process for First Amendment to the Meridian Revitalization Plan Urban Renewal Project and Urban Renewal Plan for the Union District Urban Renewal Project -Action Item
  - h. Acknowledgement of Elam and Burke's Representation of Galena Opportunity Fund in the preparation and processing of the First Amendment to the Meridian Revitalization Plan Urban Renewal Project and Urban Renewal Plan for the Union District Urban Renewal Project -Action Item
4. Unfinished Business- 5 minutes
5. Updates- 10 minutes
  - a. Update on Expansion Project
6. Public Input- limited to 5 minutes per patron for a maximum of 15 minutes