

**Meridian Cemetery Maintenance District
Regular Board Meeting Agenda**

April 23, 2021

7:00 a.m.

**Association Management Group Office
(See alternate meeting instructions below)***

55 SW 5th Ave #100

Meridian, ID 83642

This is a public meeting, and the meeting room will be open. Seating capacity is limited due to the social distancing protocols implemented during the COVID-19 Pandemic and the meeting room can only accommodate a few individuals. The public is encouraged to attend telephonically with the information provided below:

Call-in No.: 1-888-740-4219

Guest Access Code: 237561

Every person is required to wear a face covering that completely covers the person's nose and mouth when the person is in the meeting room and others are present and physical distancing of six feet cannot be maintained.

You may submit an email comment to the District no later than 2:00 p.m. on Thursday, April 22, 2021, at the following address: manager@meridiantcemetery.com or leave a voice mail comment by calling 208-888-5705. Any email or voice mail comment may be shared with the Board.

If you need communication aids or services or other physical accommodations to participate or access this meeting or program of the District, you may contact Mark Magdaleno at 208-888-5705 or manager@meridiantcemetery.com, and every effort will be made to adequately meet your needs.

1. Approval of Minutes and Expenses as emailed to Board (March 19, 2021, Meeting Minutes, March Expenses)- 5 min- **Action Item**
2. Recurring Business- 10 minutes- **Action Item**
 - a. Manager's Report
 - b. Budget/Actual YTD Report
3. Unfinished Business- 5 minutes
4. Updates- 10 minutes- **Action Item**
 - a. Cemetery expansion project progress: status of contractor performance
 - b. COVID-19 related observations; consider communications to the public and others
5. New Business- 20 minutes
 - a. Ratify Budget Hearing date for August 12, 2021, 6:00 p.m. at the cemetery office - **Action Item**
 - b. Purchase of burial lot policy and form of purchase of agreement- **Action Item**
 - c. Resolution authorizing Chair to approve expenditures between Board meetings- **Action Item**
 - d. Review Chair position and compensation- **Action Item**
 - e. Consider policy statement concerning burial services- **Action Item**
 - f. Review Job Descriptions for Cemetery Worker, Cemetery Foreman, Cemetery Manager, and Secretary/Treasurer- **Action Item**
6. Discussion Items- 10 minutes
 - a. Legislative Update
7. Public Input- limited to 5 minutes per patron for a maximum of 15 minutes
8. Adjourn