

Minutes

Meridian Cemetery Maintenance District Regular Board Meeting

DATE

April 3, 2025

TIME

7:00 A.M.

MEETING CALLED TO ORDER BY

Chairman Drew Eggers at 7:06 A.M.

IN ATTENDANCE

Chairman Drew Eggers, Commissioner Julie Eavenson, Commissioner Nic Gibson, Manager Mark Magdaleno, Secretary Portia Flynn, and Attorney Abbey Germaine. Guests: Keith and Kathy Thurgood, J & K Insurance.

APPROVAL OF MINUTES AND EXPENSES

- Commissioner Eavenson made a motion to approve the March 6, 2025, Minutes, as amended. Seconded by Commissioner Gibson. All in favor, Motion passed.
- Commissioner Eavenson made a motion to approve the February 2025 Expenses as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.

APPROVAL OF FINANCES

- Commissioner Eavenson made a motion to approve the February 2025 Financial Report as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.

MANAGER'S REPORT

Mark Magdaleno introduced Keith and Kathy Thurgood from J & K Insurance and invited them to share an update about Idaho County Risk Management Program (ICRMP) and answer any questions that the Commissioners might have.

Chairman Eggers said that all the changes were well accepted, and that the Board is pleased to have adequate insurance coverage. Chairman Eggers also wanted to know if our insurance had a clause that covered the Directors and Officers. Mr. Thurgood assured the Commissioners that they were all covered under the Errors and Omissions section.

Attorney Abbey Germaine asked if there were any other endorsements that the Cemetery District should have included. Mr. Thurgood assured her that nothing was lacking in the coverage.

Commissioner Eavenson stated that it is encouraging to know that our policy is current and thanked Keith and Kathy Thurgood for taking the time to visit with the Board.

Mark continued his report with the Section G platting update: 1300 immediate lots are available. Mark showed the Plat Map and explained the design. There are still 150 lots available in the old section and his goal is to finish out that area before starting in the new area.

Mark shared that we received a written request from Drew Ash for the Cemetery to repurchase his three lots, Section E Block 976, lots 1,2, & 3. The refund amount: \$960.00 x 3 = \$2880.00.

- Commissioner Gibson made a motion to refund the money to Mr. Ash and take ownership of the lots. Seconded by Commissioner Eavenson. All in favor. Motion passed.

Mark said that he is unable to bring a Permanent Tree Replacement Plan to the Board at this time. This is his busiest season, and it will take time for him to work on it. Chairman Eggers asked if there are more dead trees and if so, is there money budgeted to cover it? Mark told him that the money already budgeted will be adequate.

Commissioner Eavenson suggested Mark prepare an inventory of the trees over the next several months and present a report to the Board during the off season.

Mark stated that he appreciates the support of the Board to stay ahead of the tree removal and replacement.

- Commissioner Gibson made a motion to accept the Managers Report. Seconded by Commissioner Eavenson. All in favor. Motion passed.

NEW BUSINESS

Amendment to Handbook: Mark and Portia presented the proposed changes to the handbook. The Board discussed each of them. Portia said she would send the Idaho State vacation and sick leave procedures to the Commissioners to compare. The Board was asked to suggest any other changes to the Handbook by the May 15th Board Meeting. Once the changes have been approved, Attorney Germaine will make the changes and present the handbook at the next scheduled Board Meeting for final approval.

Budget Hearing Date: Portia proposed August 7, 2025, as the date for the 2026 Budget Hearing. It will be at the Meridian Cemetery District Office at 5:00 P.M. This is also the date of the regularly scheduled Board Meeting and Chairman Eggers asked that we do it immediately after the Budget Hearing. Attorney Germaine suggested that we schedule it at 5:30 P.M. so we can begin upon adjournment of the Budget Hearing.

- Commissioner Eavenson made a motion to approve the 2026 Budget Hearing for August 7, 2025, at 5:00 P.M. Seconded by Commissioner Gibson. All in favor. Motion passed.

Board Meeting Schedule: Chairman Eggers asked that we discuss the scheduled Board Meeting dates for the rest of the 2025 schedule. Commissioner Gibson said he will be out of town during the May and June meetings. He will not be available by phone for the May meeting but could be available by phone for the June meeting. He said he could be available any time for the rest of May. The Board agreed that May 15, 2025, would work. Portia will post the change for the public.

- Commissioner Eavenson made a motion that we move the May 1, 2025, meeting to May 15, 2025. Commissioner Gibson seconded. All in favor. Motion passed.

Chairman Eggers asked that the Board consider changing the schedule for the summer months and to accommodate vacation schedules. There is a conflict with the Fourth of July for the July Board meeting and both Portia and Chairman Eggers will be out of town for the October meeting.

Chairman Eggers asked that both the July meeting and the October meeting be considered for cancelation. We will continue with the November meeting and will discuss canceling the December meeting if needed. The Board agreed to these changes, and the schedule is as listed below:

- May 15, 2025 – 7:00 A.M.
- June 5, 2025 – 7:00 A.M.
- July 3, 2025 – **Canceled**
- August 7, 2025 – Budget Hearing – 5:00 P.M.
Board Meeting – 5:30 P.M.
- September 4, 2025 – 7:00 A.M.
- October 2, 2025 – **Canceled**
- November 6, 2025 – 7:00 A.M.
- December 4, 2025 – 7:00 A.M.

Legislative Update: Attorney Abbey Germaine said that House Bill 343 has not moved and that more bills have been presented. She will provide a better update at the May 15th meeting.

Election Information: Commissioner Gibson is up for election in November. Portia gave him the packet of information and Chairman Eggers said he would help him with his paperwork.

PUBLIC INPUT

No Public Input.

NEXT MEETING

May 15, 2025, 7:00 A.M.

Chairman Eggers adjourned the meeting at 8:22 A.M.

ATTEST:

Drew Eggers
Chairman of the Board
4899-6497-3116, v. 2

Portia Flynn
Secretary/Treasurer