

Minutes

Meridian Cemetery Maintenance District Regular Board Meeting

DATE

April 2, 2026

TIME

7:00 A.M.

MEETING CALLED TO ORDER BY

Chairman Drew Eggers at 7:03 A.M.

IN ATTENDANCE

Chairman Drew Eggers, Commissioner Nic Gibson, Manager Mark Magdaleno, Secretary Portia Flynn, and Legal Counsel Abbey Germaine. Commissioner Julie Eavenson was absent.

APPROVAL OF MINUTES

- Commissioner Nic Gibson moved to approve February 5, 2026, Minutes, as presented. Seconded by Chairman Drew Eggers. All in favor. Motion passed.

APPROVAL OF EXPENSES AND FINANCES

- Commissioner Nic Gibson moved to approve the January 2026 Cemetery Expense Report as presented. Seconded by Chairman Drew Eggers. All in favor, Motion passed.
- Commissioner Nic Gibson moved to approve the January 2026 Budget to Actual Financial Report as presented. Seconded by Chairman Drew Eggers. All in favor, Motion passed.
- Commissioner Nic Gibson moved to approve the February 2026 Cemetery Expense Report as presented. Seconded by Chairman Drew Eggers. All in favor, Motion passed.
- Commissioner Nic Gibson moved to approve the February 2026 Budget to Actual Financial Report as presented. Seconded by Chairman Drew Eggers. All in favor, Motion passed.

MANAGER'S REPORT

Mark Magdaleno shared that Kyle's leave is extended until mid-April, per doctor's recommendation. He will be using his vacation time until he returns.

New hires for two seasonal employees (8-month status) and nine student seasonal employees on a part-time basis through the summer. This will create a more cohesive work environment for the Cemetery by not training different employees every week.

We received a refund request from Jeff Brocket in the amount of \$300.00. The Letter of Request is attached, along with a copy of the receipt #6878.

- Commissioner Nic Gibson made a motion to approve the refund of \$300.00 to Jeff Brocket. Seconded by Chairman Drew Eggers. All in favor, Motion passed.
- Chairman Drew Eggers moved to approve the Manager's Report as presented. Seconded by Commissioner Nic Gibson. All in favor, Motion passed.

RECURRING BUSINESS

Handbook Discussion: Legal Counsel Abbey Germaine presented the Handbook with all the completed changes requested by the Board. She went through the highlighted areas and asked the Board if they had any questions, hearing none:

- Commissioner Nic Gibson moved to approve Resolution 2026-01, approving and adopting the Meridian Cemetery Employee Handbook. Seconded by Chairman Drew Eggers. All in favor, Motion passed.

NEW BUSINESS

No new business.

PUBLIC INPUT

No public input.

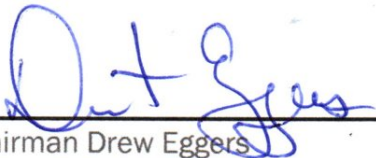
NEXT MEETING

May 7, 2026, Board Meeting is **canceled**.

Next Board Meeting – June 4, 2026, at 7:00 A.M

Chairman Eggers adjourned the meeting at 7:27 A.M.

Attest:



Chairman Drew Eggers
Chairman of the Board

Portia Flynn
Secretary/Treasurer