

# Minutes

## Meridian Cemetery Maintenance District Regular Board Meeting

**DATE** May 15, 2025

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**TIME** 7:00 A.M.

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**MEETING CALLED TO ORDER BY** Chairman Drew Eggers at 7:00 A.M.

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### IN ATTENDANCE

Chairman Drew Eggers, Commissioner Julie Eavenson, Commissioner Nic Gibson, Manager Mark Magdaleno, Secretary Portia Flynn, and Attorney Abbey Germaine.

### APPROVAL OF MINUTES AND EXPENSES

- Commissioner Eavenson made a motion to approve the April 3, 2025, Minutes. Seconded by Commissioner Gibson. All in favor, Motion passed.
- Commissioner Eavenson made a motion to approve the March 2025 Expenses as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.
- Commissioner Eavenson made a motion to approve the April 2025 Expenses as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.

### APPROVAL OF FINANCES

- Commissioner Eavenson made a motion to approve the March 2025 Financial Report as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.
- Commissioner Eavenson made a motion to approve the April 2025 Financial Report as presented. Seconded by Commissioner Gibson. All in favor, Motion passed.

### MANAGER'S REPORT

Mark shared with the Board that the New Addition punch list is as listed:

- Establish regular maintenance schedule on grassy area (Blue Ribbon)
- Relocate vegetation to align with existing planter beds
- Install missing sprinkler heads
- Mulch around trees
- Continual maintenance until contractual turnover

Attorney Abbey Germaine asked about the withheld funds, and Mark explained that the project completion date is estimated to be September 2025, if not before. The balance of the contract will be paid at that time.

Commissioner Gibson wanted to know if the new roads are going to be paved. Mark said that they will be getting bids and scheduling paving for next year.

Mark shared that the digitizing of records was progressing nicely and shared a report from Dee Jayo reflecting her findings. Mark had the opportunity to put it to the test and was pleased that within minutes of requesting a past record he had the document needed.

- Commissioner Gibson made a motion to accept the Managers Report. Seconded by Commissioner Eavenson. All in favor. Motion passed.

## **NEW BUSINESS**

Amendment to Handbook: No action was taken on the Handbook at this time. Attorney Abbey Germaine asked if there were any changes from the Board. None were presented and she asked that the Board look it over one more time and let her know within the next week if changes are needed. Once all changes have been made, she will present it at the next scheduled Board Meeting for final approval.

Amended Budget: The amendments to the Budget were discussed and it was agreed that Portia investigate the difference between the projected Cash on Hand for 2025 and the Actual Amount listed for 2025 and present her findings at the next Board Meeting. Attorney Germaine suggested that the amount used for Cash on Hand for the 2025 Budget may have been taken from July 2024 since that was the time the budget was created.

Proposed Budget for 2026: The proposed Budget was discussed, and it was agreed that we should keep the Perpetual Care Fund and increase the amount if needed for continued repairs to the Cemetery.

The Cemetery Expansion and Capital Outlay - Roads for New Addition, was also discussed. Mark and Portia will examine the amounts and report their findings at the next meeting. Attorney Germaine suggested that the name be changed to Capital Improvements. Chairman Eggers asked about foregone taxes. Attorney Germaine explained the Idaho Tax Commission tracks this foregone balance for taxing districts and it may be used later. The Board will discuss at the June meeting.

Legislative Update: Attorney Abbey Germaine did not have an update at this time but will bring it forward later, using the information compiled by her firm.

Chairman Eggers reminded the Board of the dates for the Board Meeting listed below.

- June 5, 2025 – 7:00 A.M.
- July 3, 2025 – **Canceled**
- August 7, 2025 – Budget Hearing – 5:00 P.M.  
Board Meeting – 5:30 P.M.
- September 4, 2025 – 7:00 A.M.
- October 2, 2025 – **Canceled**
- November 6, 2025 – 7:00 A.M.
- December 4, 2025 – 7:00 A.M.

## **PUBLIC INPUT**

No public input

**NEXT MEETING**

June 5, 2025, 7:00 A.M.

Chairman Eggers adjourned the meeting at 8:02 A.M.

ATTEST:

Drew Eggers	Date	Portia Flynn	Date
Chairman of the Board		Secretary/Treasurer	